



Common Syllabus for Applied Clarinet

Course:	Applied Clarinet MUAS, MUAC, MUAM 1511, 3511, 5511, 6511 Individual Lesson Times by Arrangement Weekly Studio Class, Friday 1:00-1:50pm Fall 2018 and Spring 2019
Instructors:	Daryl Coad, Principal Lecturer of Clarinet Deborah Fabian, Principal Lecturer of Clarinet Kimberly Cole Luevano, Professor of Clarinet Phillip O. Paglialonga, Associate Professor of Clarinet

Course Objectives

The primary goal of this course is to prepare students to perform and teach the clarinet at a professional level.

Required Materials

Various method books and solos will be required for this course; however, because of the individually specific nature of this course they will be determined as required during the course of the semester by the instructor. Students will be expected to purchase all required materials in a timely manner as determined by the instructor.

Assessment and General Expectations

The evaluation of progress in applied music is, to a great extent, a subjective decision based on the teacher's view of the student's growth. In this course progress is monitored through a variety of means:

1. *Weekly Progress.* Student progress is evaluated weekly in terms of preparation and progress in a variety of assigned materials, including, but not limited to: repertoire, etudes and technical exercises.
2. *Public Performance.* Student performance in recitals, studio class and other on campus venues are closely evaluated in terms of both quality of performance and preparation.
3. *Jury Examination.* All students complete both a repertoire and technique jury each term for a panel of applied faculty members. Together, these two examinations function as the final exam for this course.

4. *Weekly Lesson Attendance.* All students are expected to attend all lessons. Should the need arise to miss a lesson students must cancel well in advance of the lesson. Make-up lessons are given at the discretion of the instructor.
5. *Other Attendance Requirements.* All students, regardless of major and concentration, are required to attend the following. Attendance will be taken with a sign in sheet. Students must be sure to sign in and stay to the end of the performance.
 - a. Studio Class on Fridays 1:00pm-1:50pm;
 - b. All relevant master classes/workshops and other special events (as defined by the faculty);
 - c. **All** clarinet faculty performances and **all** clarinet guest artist performances. The number of these concerts, in addition to clarinet student degree recitals or additional woodwind faculty recitals (as outlined in b. above), must equal a minimum of 10 concerts per term.

Students not fulfilling these attendance expectations will have their grade lowered one full letter for every three unexcused absences. Excused absences, such as personal or family illness, class conflict or other qualifying reasons must be approved **in advance in writing** by the instructor to avoid a grade penalty.

6. Students are responsible for all other requirements outlined in the *Clarinet Handbook*, which is available online (music.unt.edu/clarinet).

The final course grade will be derived by the following:

Attendance/Participation	10%
Weekly Lesson Assessment	60%
Technique Jury	10%
Repertoire Jury	20%

In the event of a semester in which a degree recital serves in place of a Repertoire and/or Technique Jury, the following applies:

Attendance/Participation	10%
Weekly Lesson Assessment	90%

The final letter grade will be computed on the basis of the following scale:

- A (90-100%)
- B (80-89%)
- C (70-79%)
- D (60-69%)
- F (0-59%)

Academic Integrity

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be reported to the Dean of Students, who may impose further penalty. According to the UNT catalog, the term "cheating" includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term "plagiarism" includes, but is not limited to: a. the knowing or negligent use by

paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

LINK: <http://vpaa.unt.edu/dcgcover/resources/integrity>

Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc.

LINK: Student Code of Conduct - <https://deanofstudents.unt.edu/conduct>

Access to Information -- Eagle Connect

Your access point for business and academic services at UNT occurs at my.unt.edu. All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect.

LINK: eagleconnect.unt.edu/

ODA Statement

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation.

LINK: disability.unt.edu. (Phone: (940) 565-4323)

2018-2019 Semester Academic Schedule (with Add/Drop Dates)

<http://catalog.unt.edu/content.php?catoid=20&navoid=2120>

Academic Calendar at a Glance, 2018-2019

<https://www.unt.edu/catalogs/2018-19/calendar>

Final Exam Schedule

<https://registrar.unt.edu/exams/final-exam-schedule/fall>

Financial Aid and Satisfactory Academic Progress

Undergraduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

LINK: <http://financialaid.unt.edu/sap>

Graduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Music scholarships require a 3.5 cumulative GPA. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended you schedule a meeting with an academic advisor in your college, an advisor in UNT-International or visit the Student Financial Aid and Scholarships office to discuss dropping a course.

LINK: <http://financialaid.unt.edu/sap>

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard/Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however, information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the university's policy in accordance with those mandates.

LINK: <http://ferpa.unt.edu/>

Counseling and Testing

UNT's Center for Counseling and Testing has an available counselor whose position includes 16 hours per week of dedicated service to students in the College of Music and the College of Visual Arts and Design. Please visit the Center's website for further information: <http://studentaffairs.unt.edu/counseling-and-testing-services>. For more information on mental health issues, please visit: <https://speakout.unt.edu>.

The counselor for music students is:

Myriam Reynolds
Chestnut Hall, Suite 311
(940) 565-2741
Myriam.reynolds@unt.edu

*Faculty reserves the right to alter this syllabus, as deemed appropriate, during the course of the semester.